**International Student Journal of Nurse Anesthesia
SUBMISSION CHECKLIST**

[ ]  **Adheres to AMA Manual of Style and all other format instructions**

[ ]  The item is one continuous Word document without artificially created page breaks

[ ]  All matters that are not common knowledge to the author are referenced appropriately

[ ]  Generic names for drugs and products are used throughout and spelled correctly in lower-case

[ ]  Units are designated for all dosages, physical findings, and laboratory results

[ ]  Endnotes, footnotes not used

[ ]  Jargon/slang is absent

**Heading**

[ ]  Concise title less than 70 characters long (including spaces)

[ ]  Author name, credentials, nurse anesthesia program, graduation date, and email are included

[ ]  Three to five **Keywords** are provided

**Case Report**

[ ]  Total word count <1400, Introduction < 100, Case Report 400-600, Discussion 600-800.

[ ]  Case Report section states only those facts vital to the account (no opinions or rationale)

[ ]  Discussion of the case management is based on a review of current literature

[ ]  Discussion concludes with lessons learned and how the case might be better managed in the future

**Abstracts**

[ ] Total word count <600

[ ]  Appropriate format used depending on type of abstract (research vs. EBP/QI project)

**EBPA Report**

[ ]  Total word count <3000

[ ]  A critical evaluation of a practice pattern in the form of a precise clinical question about a specific intervention, population, and outcome is presented

[ ]  A focused foreground question following either the PICO or SPICE format is used

[ ]  The Literature Analysis section has a synthesis table

**References**

[ ]  Adheres to AMA Style format

[ ]  Reference numbers are sequenced beginning with 1 and superscripted

[ ]  References are from anesthesia and other current (within the past 8 years) primary source literature

[ ]  Journal titles are abbreviated as they appear in the PubMed Journals Database

[ ]  Number of references adheres to specific item guidelines (one textbook allowed for case reports only)

[ ]  Internet sources are currently accessible, reputable, and peer-reviewed

**Submission**

[ ]  The article is sent as an attachment to **INTSJNA@AOL.COM**

[ ]  Item is submitted by the mentor

[ ]  The filename is correctly formatted (e.g., PedsPain\_Smyth\_GU\_Pearson\_5.19.23)

[ ]  Email Subject heading format - ISJNA Submission\_submission type\_author last name\_mentor last name (e.g., ISJNA Submission\_Case Report\_Smyth\_Pearson\_5.19.23