**International Student Journal of Nurse Anesthesia  
SUBMISSION CHECKLIST**

**Adheres to AMA Manual of Style and all other format instructions**

The item is one continuous Word document without artificially created page breaks

All matters that are not common knowledge to the author are referenced appropriately

Generic names for drugs and products are used throughout and spelled correctly in lower-case

Units are designated for all dosages, physical findings, and laboratory results

Endnotes, footnotes not used

Jargon/slang is absent

**Heading**

Concise title less than 70 characters long (including spaces)

Author name, credentials, nurse anesthesia program, graduation date, and email are included

Three to five **Keywords** are provided

**Case Report**

Total word count <1400, Introduction < 100, Case Report 400-600, Discussion 600-800.

Case Report section states only those facts vital to the account (no opinions or rationale)

Discussion of the case management is based on a review of current literature

Discussion concludes with lessons learned and how the case might be better managed in the future

**Abstracts**

Total word count <600

Appropriate format used depending on type of abstract (research vs. EBP/QI project)

**EBPA Report**

Total word count <3000

A critical evaluation of a practice pattern in the form of a precise clinical question about a specific intervention, population, and outcome is presented

A focused foreground question following either the PICO or SPICE format is used

The Literature Analysis section has a synthesis table

**References**

Adheres to AMA Style format

Reference numbers are sequenced beginning with 1 and superscripted

References are from anesthesia and other current (within the past 8 years) primary source literature

Journal titles are abbreviated as they appear in the PubMed Journals Database

Number of references adheres to specific item guidelines (one textbook allowed for case reports only)

Internet sources are currently accessible, reputable, and peer-reviewed

**Submission**

The article is sent as an attachment to **INTSJNA@AOL.COM**

Item is submitted by the mentor

The filename is correctly formatted (e.g., PedsPain\_Smyth\_GU\_Pearson\_5.19.23)

Email Subject heading format - ISJNA Submission\_submission type\_author last name\_mentor last name (e.g., ISJNA Submission\_Case Report\_Smyth\_Pearson\_5.19.23